



Gracemount High School Daily Registration

(Logging into Office 365 with School Account)

STEP 1:

Go to [Learning At Home](#) page on the Gracemount High School website.

STEP 2:

Click the Daily Registration Button

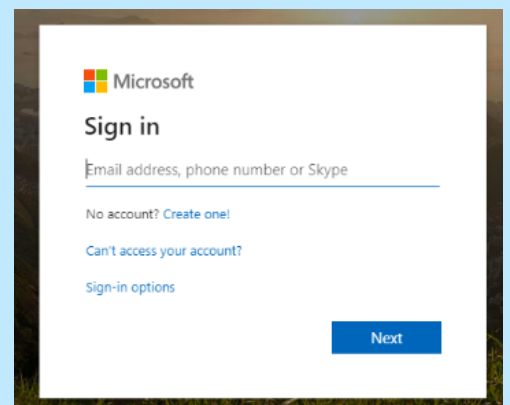


If you have not signed into Office365, Steps 3 and 4 are necessary. Otherwise, skip straight to Step 5.

STEP 3:

When you see the page below, please enter: SCN@ea.edin.sch.uk

For example, 129050081@ea.edin.sch.uk



STEP 4:

This page requires the same as your school computer login and password.

Username:

SCN for example, 129050081

Password:

Your password for logging onto school computers.



The screenshot shows the Microsoft Office 365 Login page for Learning & Teaching. It features the Edinburgh City Council logo and the text "Microsoft Office 365 Login". Below the logo, it says "Learning & Teaching". The main instruction is "Type in your user name (payroll number for staff, SCN for students) and password." There are two input fields: "User name:" and "Password:". A "Sign In" button is located at the bottom right of the form.

STEP 5:

Complete the registration.

Three questions.

1. Full Name
2. Year Group (S1-S5)
3. House Group
4. Current Health (Learning At Home or Unwell)

Remember to Press SUBMIT.

Submit

Still having issues?

Please contact admin@gracemount.edin.sch.uk