

**Gracemount High School**

**‘Use your camera and video courteously’**

**A guide for parents who wish to use photography and/or video a school event**

Generally photographs and videos for school and family use are a source of innocent pleasure and pride, which can make children, young people and their families feel good about themselves. By following some simple guidelines we can proceed safely and with regard to the law.

- Remember that parents/carers and others, attend school events at the invitation of the Head Teacher
- The Head Teacher has the responsibility to decide if photography and videoing of school performances is permitted
- The Head Teacher has the responsibility to decide the conditions that will apply so that children are kept safe and that the performance is not disrupted and children and staff not distracted.
- Parents and carers can use photographs and videos taken at a school event for their own personal use only. Where children other than their own are present within the photograph/recording such photos or videos must not be sold and must not be put on the web/internet. To do so would break Data Protection legislation.
- Recording or/photographing other than for your own private use would require the consent of all the other parents whose children may be included in the images.
- Parents and carers must follow guidance from staff as to when photography and videoing is permitted and where to stand in order to minimise disruption to the activity.
- Parents and carers must not photograph or video children changing for performances or events.
- Remember that for images taken on mobiles phones the same rules apply as for other photography. You should recognise that any pictures taken are for personal use only.
- For children and young people’s safety school staff will challenge anyone who are unknown to the school at an event and who is taking photographs or videos.

There may be incidents where children inadvertently take inappropriate photographs (incl. cameras on mobile phones) school staff will always endeavour to discourage this practice. Ultimately parents are responsible for monitoring their child /young person’s use of cameras and subsequent use of their images involved.